

College of Arts and Sciences

APPLICATION 2011–2012



THE GRADUATE PROGRAMS OF SEATTLE UNIVERSITY

Application Instructions and Procedures

Thank you for applying to Seattle University. This packet contains copies of the required admission documents for the graduate programs of the College of Arts and Sciences.

All application materials must be received by the application deadline to receive full consideration. Application deadlines and entry terms vary by program so please follow the deadlines listed. *International applicants should consult the additional information listed on page 3, including deadlines, as they may be earlier.*

Test scores must be sent directly from the testing agency. Some programs will require that specific documents be sent directly to the department, so please send them in a separate envelope.

The following documents should be sent directly to Graduate Admissions using the address noted at the top of the application form:

- Complete graduate application form and a \$55 non-refundable application fee. The fee is waived for Seattle University alumni.
- Submit an official, degree-posted transcript in the original sealed envelope from the last 90 quarter/60 semester credits of your bachelor's degree, including any transfer institution credit earned during this time period. Official transcripts from any post-baccalaureate institution will also be required. Exceptions to the policy are noted with the degree requirements.

- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent.
- Students who have earned degrees from institutions issuing **non-graded** transcripts must submit official results from GRE or MAT tests as determined by your program.
- Students for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62 or an institutional MELAB result of at least 83%.

Refer to the documents required by your program on the next page of this application packet.

Priority Application Deadlines for Terms of Entry 2011-2012	Fall	Winter	Spring	Summer/Intersession
Criminal Justice	March 15			
Executive Nonprofit Leadership				March 15 – priority
Arts Leadership				March 15 – priority
Organization Systems Renewal	July 1			
Psychology	January 15			
Public Administration	July 20	October 20	February 20	May 20
Sport Administration and Leadership	February 15			

International student deadlines may be earlier; see page 3

College of Arts and Sciences

Be sure your name is on all supporting documents submitted for review. Additional application information required for the following programs:

Criminal Justice

- 1) Bachelor's degree in criminal justice or related social, behavioral, or physical science. Applicants with an undergraduate degree in a field outside of the stated disciplines may be considered with 45 quarter/30 semester credits of related coursework or significant supervised work/volunteer experience as outlined on the MACJ Supplemental form.
- 2) If GPA below 3.00 in last 90 quarter/60 semester credits or if graduated from non-grading institution, submit official scores from a Graduate Record Exam (GRE)
- 3) Undergraduate introductory statistics course with 'C' grade or better. Exceptions considered on individual basis.
- 4) Three letters of recommendation from academic and/or professional references who are able to assess potential to do graduate study
- 5) Statement of purpose (3 pages maximum) discussing background, interests, and reasons for wanting to pursue MACJ
- 6) Writing sample (for example, an undergraduate paper)
- 7) Professional résumé or curriculum vita
- 8) Selected candidates contacted for interview with MACJ faculty

Executive Nonprofit Leadership

- 1) 3.00 GPA in last 90 quarter/60 semester credits recommended
- 2) MNPL Employer Recommendation Form for Graduate Studies
- 3) Résumé with beginning and end dates reflecting at least two years management experience in nonprofit organization or comparable experience in business, government, and the professions; or five years of experience in leadership positions on nonprofit boards. Also list volunteer activities.
- 4) Two-page statement describing your career objectives and discussing how you think participation in program will help you achieve your goals
- 5) Names, titles, mailing addresses, phone numbers and email addresses of five individuals who can comment on your professional abilities and potential for leadership in nonprofit organization

Arts Leadership

- 1) 3.00 GPA in last 90 quarter/60 semester credits recommended
- 2) Résumé reflecting at least two years management experience in nonprofit organization or comparable work or volunteer experience
- 3) Two-page statement describing career objectives and discussing how participation in program will help achieve your goals
- 4) Names, titles, mailing addresses, phone numbers, and e-mail addresses of five people who can comment on your professional abilities and potential for leadership in an arts organization

Organization Systems Renewal (OSR)

- 1) 3.00 GPA in last 90 quarter/60 semester credits recommended
- 2) Two recommendations, using Organization Systems Renewal Recommendation Form for Graduate Studies, from individuals who can speak to your qualifications for this program

- 3) Submit a three to five page double-spaced typed essay to help determine the fit between your goals and those of the OSR Graduate Program. Include the following in your essay:
 - a) Tell us about you.
Describe for us your personal, professional and educational history. Tell us how this relates to your current educational and career goals.
 - b) What is the difference you hope to make?
What is the difference you hope to make in the world with a degree in Organization Systems Renewal?
What are your opportunities to apply your learning in an organizational setting while you are in OSR? What is your experience working with organizational change?
 - c) How will you learn in OSR?
Tell us about your interest in learning and collaborating in a cohort community.
 - d) Program Support
What is your financial plan to support your participation in the OSR program?
What personal and organizational support do you have for undertaking the OSR program at this time? What time commitments will you be giving up so that you can make room for the OSR program in your life?.
- 4) Current résumé
- 5) Interview scheduled for those reaching a final screening and a request to complete a timed, on-line essay exercise

Psychology

- 1) 3.00 GPA in last 90 quarter or 60 semester credits is required
- 2) Successfully completed coursework in abnormal psychology, developmental psychology, major theories of personality, statistics, and scientific research methods
- 3) Professional résumé demonstrating at least 600 hours of clinical experience (paid or volunteer)
- 4) Autobiographical essay with suggested length of six pages minimum including information on your interest in psychology, evidence of at least initial understanding of existential and phenomenological psychology. Note experience in counseling or human services prior to admission. See details in the graduate catalog.
- 5) Three letters of recommendation in envelopes provided; **no reference form required**
- 6) Prerequisite form indicating plan for required courses
- 7) Writing sample, such as undergraduate paper
- 8) Phone or campus interview will be asked of those who reach final screening

Public Administration

- 1) 3.00 GPA in last 90 quarter or 60 semester credits required
- 2) Professional résumé demonstrating at least one year of continuous full-time work experience
- 3) Two recommendations using forms provided; at least one recommendation should be from recent supervisor
- 4) Two page maximum statement of intent summarizing interest in program, commitment to public service, and discussing ways degree will help reach goals

Sport Administration and Leadership

- 1) Minimum grade point average of 3.00 GPA calculated from official transcripts of all post-secondary educational institutions in the last 90 quarter/60 semester credits of the bachelor's degree, including any transfer credits earned during this time and any post-baccalaureate course work. Average GPA of those admitted has been 3.4 on a 4-point scale.
- 2) Official Graduate Record Exam (GRE) exam scores. Typical scores of those admitted are above the 50th percentile on all three aspects of the Exam: Verbal Reasoning, Quantitative Reasoning, and Analytical Writing.
- 3) Three letters of recommendation from individuals who have evaluated applicant's academic work or supervised practical experience and are able to assess potential for graduate study. These letters should address the applicant's potential for academic success at the graduate level, specifically noting the fit of the applicant to the mission and goals of Seattle University and the MSAL program. (**No reference form required.**)
- 4) 400-word essay describing how the MSAL program (specifically mission, goals, learning outcomes, and classes) will help the applicant achieve personal and professional goals.
- 5) Professional résumé.
- 6) Applicants for graduate assistantship: Interview required.

International Applicants

To allow for application processing, overseas mailings, and visa processing, international applicants living overseas should submit an application six to nine months prior to the quarter they wish to enroll or the program deadline, whichever is earlier. Students who submit complete applications before the following dates will receive priority consideration:

Fall Quarter	April 1
Winter Quarter	September 1
Spring Quarter	December 1
Summer Quarter	January 1

Please submit certified, official transcripts from each university attended in the last two years of your undergraduate study, any post-baccalaureate course work, and proof of graduation. Transcripts must be provided in both the original language *and* a certified English translation. International applicants seeking an F-1 student visa must also submit the Declaration of Finances form located in this application packet.

Culture and Language Bridge Program

Certain programs may consider applicants with a minimum TOEFL of 86 (IBT), 567 (PBT), IELTS score of 6.5, PTE score of 58 or an institutional MELAB result of 80%, but you will be required to participate in the graduate section of the Culture and Language Bridge (CLB) program in your first term of study. The CLB program develops all phases of academic English and helps students overcome cultural barriers in the classroom. The graduate section is a 6-credit program and a 5-credit Business Communications class taken in the first quarter for students who have completed the equivalent of English 110 and based on a placement exam. For more information about CLB, call 206-296-6064 or consult the website at www.seattleu.edu/academics/bridge/.

OPTIONAL INFORMATION

Are you of Hispanic/Latino Origin? Yes No.

If Yes, please specify:

- Central American Hispanic Puerto Rican Spanish
- Chicano/a Latino/a South American
- Cuban Mexican Hispanic Other _____

Race: Please mark all that apply:

American Indian

- Native Alaskan Native American Native Other _____

Asian

- Asian American Filipino/a Japanese South Asian
- Chinese Indian Korean Southeast Asian
- East Asian Indonesia Pakistani Vietnamese
- Asian Other _____

Black/African American

- African Black Caribbean West Indian
- African American Black Other _____

Native Hawaiian/ Pacific Islander

- Guamanian/Chamorro Native Hawaiian Samoan
- Pacific Islander Other _____

White/Middle Eastern

- White Caucasian/European Middle East Turk
- Arab Israeli Middle Eastern Other _____
- Persian Russian/Eastern European White Other _____

Religious Preference

Gender

- Male Female

Will you be applying for financial aid?

- Yes No

Do you have employer tuition assistance?

- Yes No

Would you like information on services available to those with physical or learning needs?

- Yes No

U.S. Armed Services Military Status?

- Veteran Active Duty
- Dependent of Veteran
- None

Employment History (Please complete even if résumé is attached)

Current Employer/Organization _____ Employer Phone _____

Employer Address _____ City _____ State _____ Zip _____

Job Title _____ Dates Employed (Mo/Yr to Mo/Yr) _____ Part-time Full-time

Previous Employer/Organization _____ Employer Phone _____

Address _____ City _____ State _____ Zip _____

Job Title _____ Dates Employed (Mo/Yr to Mo/Yr) _____ Part-time Full-time

University Relationship

Do you have any family members who attended or graduated from Seattle University? Yes No If yes, please list below.

Name	Relationship	Date Attended (Mo/Yr to Mo/Yr)	Graduation Year

How did you first hear about our graduate program? Friend/co-worker SU alum Radio Newspaper Web Research SU Mailing Campus event Employer Event Other _____

What most influenced you to apply to Seattle University?

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment related policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries relating to these policies may be referred to the University's Vice President for Human Resources and University Services and Equal Opportunity Officer at (206) 296-5870.

I certify that the information contained in this application is true and correct. I understand that misrepresentation or omission of information, such as failure to list all schools, colleges or universities attended, may result in the denial of this application, or subsequent dismissal from the university and loss of credit.

Full Legal Signature _____ Printed Name _____ Date _____

Programs

ARTS AND SCIENCES

- Criminal Justice w/o specialization **CJST**
- Criminal Justice Research and Evaluation **CJRE**
- Investigative Criminology **CJIC**
- Victimology **CJVI**

- Certificate in Crime Analysis **CACP**
- Psychology **MAP**
- Organization Systems Renewal **OSR**
- Executive Nonprofit Leadership **NPL**
- Arts Leadership **MEAL**

- Public Administration **MPA**
- Sport Administration and Leadership **SADL**
- Joint Criminal Justice and Juris Doctor **CJSJ**
- Joint Public Administration and Juris Doctor **MPAJ**
- Joint Sport Administration and Juris Doctor **SALJ**

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Using the envelope provided with the application packet is optional. Breaking the seal will render this recommendation not confidential.

.....
Name of applicant

.....
Month and date of birth (MM/DD)

.....
Name and title of recommender

.....
Relationship of recommender to applicant

.....
From

.....
To

Please recognize the confidential nature of this document. In accordance with the Family Educational Rights and Privacy Act (FERPA), after you matriculate, you will have access to this form unless (1) you waive your right to access; OR (2) your program routinely destroys recommendations after matriculation. Choose one option:

- I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.
- I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

This section to be completed by the recommender.

This applicant is seeking admission to the Master of Arts in Organizational Design and Renewal program at Seattle University. To assess the appropriateness of this choice for the individual, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach an extra page. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding	Above Average	Average	Below Average	No Chance to Observe
Intellectual Abilities (uses abstract and critical thinking; is intellectually curious; is flexible and objective; actively engages in new knowledge; is reflective)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Writing (writes clearly; presents ideas in an organized fashion; presents written work of graduate-level quality)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Speaking (articulates ideas effectively in spoken form; is congruent in verbal and non-verbal communication)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to Feedback (is non-defensive in receiving/responding to feedback; is willing to admit mistakes; is flexible and willing to change)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural Awareness and Inclusion (appreciates influence of culture; communicates respect for others' worldviews; uses language and interpersonal behavior appropriate to and respectful of diverse cultural identities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Responsibility (is aware of social, political, and economic inequalities and their educational effects; shows willingness to address needs of underserved populations; is willing to examine the social impact of personal and professional choices)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership (demonstrates initiative, vision, responsibility; works toward win/win problem resolutions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills (demonstrates empathy, patience, respect, caring, and a sense of humor; is willing and able to tolerate ambiguity; maintains appropriate boundaries)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. What are the applicant's strengths as you see them?

.....
.....
.....
.....
.....

3. What are the applicant's limitations as you see them?

.....
.....
.....
.....
.....

4. Other comments:

.....
.....
.....
.....

5. Check one: I strongly recommend the applicant for admission. I recommend the applicant for admission with some reservation.
 I recommend the applicant for admission. I do not recommend the applicant for admission.

Signature of recommender

Date

Name of recommender

Title

Phone

Institution

Email Address

Address

City, State, Zip

**Please make a photocopy for your records.
Return completed form before deadline to:**

**Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090**

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Using the envelope provided with the application packet is optional. Breaking the seal will render this recommendation not confidential.

.....
Name of applicant

.....
Month and date of birth (MM/DD)

.....
Name and title of recommender

.....
Relationship of recommender to applicant

.....
From

.....
To

Please recognize the confidential nature of this document. In accordance with the Family Educational Rights and Privacy Act (FERPA), after you matriculate, you will have access to this form unless (1) you waive your right to access; OR (2) your program routinely destroys recommendations after matriculation. Choose one option:

- I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.
- I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

This section to be completed by the recommender.

This applicant is seeking admission to the Master of Arts in Organizational Design and Renewal program at Seattle University. To assess the appropriateness of this choice for the individual, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach an extra page. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding	Above Average	Average	Below Average	No Chance to Observe
Intellectual Abilities (uses abstract and critical thinking; is intellectually curious; is flexible and objective; actively engages in new knowledge; is reflective)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Writing (writes clearly; presents ideas in an organized fashion; presents written work of graduate-level quality)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Speaking (articulates ideas effectively in spoken form; is congruent in verbal and non-verbal communication)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to Feedback (is non-defensive in receiving/responding to feedback; is willing to admit mistakes; is flexible and willing to change)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural Awareness and Inclusion (appreciates influence of culture; communicates respect for others' worldviews; uses language and interpersonal behavior appropriate to and respectful of diverse cultural identities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Responsibility (is aware of social, political, and economic inequalities and their educational effects; shows willingness to address needs of underserved populations; is willing to examine the social impact of personal and professional choices)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership (demonstrates initiative, vision, responsibility; works toward win/win problem resolutions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills (demonstrates empathy, patience, respect, caring, and a sense of humor; is willing and able to tolerate ambiguity; maintains appropriate boundaries)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Master of Art in Psychology Prerequisites

Please refer to the course descriptions below when selecting courses to fulfill prerequisites for the Master of Arts in Psychology degree.

PSYC 215 Abnormal Psychology (5 quarter credits)

Study of standard topics in abnormal psychology, such as diagnosis, treatment, and factors leading to psychological disturbance, as well as consideration of how one comes to a psychological understanding of disturbed, as well as “ordinary,” human existence.

PSYC 303 Statistics and Research Methods I (5 quarter credits)

An introduction to methods of statistical analysis and the use of the natural sciences in the study of human experience and the study of human and animal behavior. Introduction to the application of computers and computer software in descriptive and inferential statistics. Topics will include the creation of data files, the use of statistical software for data and analysis, and the use of graphics software in reporting the results of statistical analysis.

*A statistics course that does not include methods, can substitute for our 303 (e.g our 201):

PSYC 201 Statistics for Non-Majors (5 quarter credits)

Basic descriptive and inferential statistics; central tendency, variability, correlation and regression, probability, z and t tests, one-way analysis of variance.

PSYC 305 Statistics and Research Methods II* (5 quarter credits)

Emphasis on inferential statistics and the application of the experimental method to areas of psychology such as psychophysics, perception, learning, and memory. Continued study and application of statistical software to the laboratory project. The application of the correlational method and the experimental method in conducting psychological research. Topics will include within-subjects designs, between-subjects designs, and factorial designs. Students will design research projects, collect and analyze data, and prepare a written report following the format of the publication manual of the American Psychological Association.

PSYC 322 Growth and Development (5 quarter credits)

Life span development from infancy through childhood, adolescence, young adulthood, middle age, old age, and death and dying. Cognitive, personality, social, and emotional development. Optional field work placement in settings related to different age periods.

PSYC 350 Theories of Personality (5 quarter credits)

Study of the assumptions, basic principles, and implications for psychotherapy and everyday life of selected personality theorists representing the psychoanalytic, social psychological, social learning, humanistic, and existential approaches to psychology.

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Using the envelope provided with the application packet is optional. Breaking the seal will render this recommendation not confidential.

.....
Name of applicant Month and date of birth (MM/DD)

.....
Name and title of recommender

.....
Relationship of recommender to applicant From To

Please recognize the confidential nature of this document. In accordance with the Family Educational Rights and Privacy Act (FERPA), after you matriculate, you will have access to this form unless (1) you waive your right to access; OR (2) your program routinely destroys recommendations after matriculation. Choose one option:

- I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.
- I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

Employers for Master of Nonprofit Leadership applicants complete this section.

The applicant is seeking admission to the executive master of nonprofit leadership program. To assess the appropriateness of our program for this person, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach a separate sheet. However, please complete this form.

1. Please indicate your evaluation of the applicant by checking the appropriate rating.

	Outstanding	Above Average	Average	Below Average	No Chance to Observe
Leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for significant contribution to the nonprofit sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managing people skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial/budgeting skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resource development skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization and planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

International Student Declaration of Finances

Confidential financial statement of personal or family support.

Please read all application instructions on the reverse side before completing this form.

PLEASE TYPE OR PRINT

Student Section

Family Name	First Name	Middle Name	Former Name
Gender (male/female)	Birthdate (western calendar)	Country of Birth	Country of Citizenship
Mailing Address	City		Zip Code
State/Province	Country	Phone (include country/city code)	
Sponsor Name	First Name	Middle Name	Relationship to applicant
Mailing Address	City		Zip Code
State/Province	Country	Phone (include country/city code)	

Will you be bringing dependents? Yes No If yes, please list name, relationship, age, birthdate, and country of birth of each.

I hereby certify that the statements made on this declaration of finances are true, and that these funds are available and will be provided as indicated. I have sufficient funds available to support the student while they are attending Seattle University. Funding is to include tuition, living expenses, books, supplies, and health insurance as indicated on the back of this form.

Signature of sponsor(s) (or applicant if self-supporting)	Date
---	------

Bank Verification

We certify that the above named sponsor(s) has sufficient funds on deposit to meet the yearly costs at Seattle University. This certification is offered with no responsibility on the part of this bank or financial agency.

Name of Bank	Bank Stamp or Seal	
Address of Bank	City	Zip Code
State/Province	Country	Phone (include country/city code)
Signature of bank official	Date	

Statement of Responsibility

The student applicant must sign the statement below after reading carefully.

I have read the information and followed the instructions on the reverse side of this form, and I certify the statements made on this declaration of finances are true and correct. I understand that an incomplete declaration will not be accepted.

Signature of Applicant	Date
------------------------	------

Fully complete then return this form to:

Seattle University
Graduate Admission Office
901 12th Avenue
P.O. Box 222000
Seattle, Washington 98122-1090
U.S.A.

N _____
SEVIS ID# (if known)

Seattle University ID# _____

Declaration of Finances.

Please use enclosed form and obtain the appropriate signatures. Students receiving scholarships from their governments or employers must submit letters verifying such scholarship awards.

Immigration policies requires that Seattle University verify the financial resources of all international applicants. This form is for that purpose.

Please note the estimated costs are for one academic year (three quarters). You are required to certify that you or your sponsor have the amounts calculated below. These estimated costs do not include transportation costs to and from the United States.

*It is important to remember that student visa holders are not authorized to work in the United States except under special circumstances. You should not plan on supporting your education through employment while being a student. **There is no financial aid available for international graduate students.***

Instructions for completing the Declaration of Finances form

- Find your total yearly estimated costs.
- Have your sponsor complete, sign, and date the student section of this form.
- Have the bank verify your sponsor's funds and sign and date the bank verification section (include bank stamp or seal).
- If the bank verification section is submitted with a bank letter, please be certain it certifies sufficient funds as stated below.
- Sign and date the statement of responsibility section.
- Photocopies, electronic copies, and facsimiles of signatures and bank stamps/seals are acceptable. For students currently living in the United States, corresponding dates must be within 6 months of quarter of entry. For students living outside of the U.S., corresponding dates must be within twelve months of the quarter of entry.
- All portions of this International Student Declaration of Finances must be completed for admission consideration and issuance of an I-20A.

Estimated Graduate Expenses for 2011-2012

Tuition: *based upon 9 credits per quarter for three quarters*

Arts Leadership	\$ 16,902
Business (MBA, MIB, MPAC, MSF)	\$ 20,196
Computer Science and Software Engineering	\$ 20,196
Criminal Justice	\$ 16,902
Education-Master and Education Specialist programs	\$ 15,525
Education Doctoral Program	\$ 18,887
Executive Nonprofit Leadership or Public Administration	\$ 16,902
Nursing (APNI)	\$ 16,902
Organization Systems Renewal	\$ 19,809
Psychology	\$ 16,902
Sport Administration and Leadership	\$ 18,900
Theology and Ministry programs	\$ 15,687
Room and Board:	\$ 12,123
Personal expenses and health insurance	\$ 4,360
Student Total	\$ 32,170 – 36,679
Dependents:	\$9,500 for first dependent
	\$4,750 for each additional

Annual Expenses Worksheet:	Your tuition charges	\$ _____
	Room and Board	\$ 12,123
	Personal expenses and health insurance	\$ 4,360
	Dependants	\$ _____
	Total resources needed	\$ _____



